



**Prospective  
Membership Packet  
2024**

## **Our Vision**

State-of-the-art science enables the world to enjoy fragrance

## **Our Values**

Scientific Excellence and Objectivity / Collaboration / Transparency

## **Our Purpose**

Build universal acceptance and trust in the safe use of fragrance materials through applied science and research

## **About the Research Institute for Fragrance Materials**

The Research Institute for Fragrance Materials, established in 1966, generates, analyzes, evaluates, and distributes data to provide a scientific basis for the safe use of fragrances. We have compiled the most comprehensive, worldwide source of toxicology data, literature, and general information on fragrance and flavor raw materials—a database of over 78,000 references and more than 145,000 human health and environmental studies.

Our science staff of 30 full-time professionals conducts safety assessments on fragrance ingredients and undertakes research to support the development of improved assessment methodologies. We have been studying and evaluating fragrance ingredients since our foundation, publishing peer-reviewed safety monographs and group summaries on fragrance ingredients.

All of RIFM's work must be approved by the Expert Panel for Fragrance Safety, an independent group of leading academic scientists from around the world who are recognized in their fields—chemistry, dermatology, and toxicology. The Expert Panel has its own mission, policies, and guidelines available at [FragranceSafetyPanel.org](http://FragranceSafetyPanel.org). After the Expert Panel approves our work, a second validation is provided through publication in notable peer-reviewed journals.

All of our published work is made available to the public at no cost through the Fragrance Safety [FragranceMaterialSafetyResource.elsevier.com](http://FragranceMaterialSafetyResource.elsevier.com).

Dear Prospective RIFM Member:

We know how important it is to stay current on fragrance material safety data in a competitive market. Your interest in RIFM demonstrates your company's awareness of its responsibility to the consumer and the environment. Thank you for the opportunity to share our prospective member information. Membership in RIFM will assist you in the decision process for this crucial area of product management.

RIFM believes that fragrance manufacturers and product retailers should have one goal in common—Protect the Consumer. Your company will support the research and testing needed to assure the authorities and the public that we can accomplish this goal. The greatest benefit of RIFM membership is having access to all the data available to help your company market safe products.

We work aggressively to keep the RIFM Database current. RIFM staff constantly search the open literature and update material data as it becomes available. The RIFM Database is available to subscribers 24/7 and easily accessible from the RIFM website at [RIFM.org](http://RIFM.org). The most comprehensive fragrance and flavor material database available worldwide, it covers more than 6000 substances (fragrances, flavors, and functionals). Expert Panel-reviewed RIFM Safety Assessments on individual fragrance materials are available to RIFM Database subscribers and all RIFM Members in the Member section of the RIFM website at [RIFM.org](http://RIFM.org).

RIFM holds a variety of webinars throughout the year, updating members on the latest scientific methodologies and data used to address industry issues.

Membership in RIFM will expand your network of technical contacts to include fragrance industry leaders, RIFM, the International Fragrance Association (IFRA), and other trade associations, fragrance industry scientists, and experts in the global scientific and academic communities. Knowledge gained through this technical support will supplement your own safety evaluation procedures, translating into better product management and achievement of group and company goals.

In addition to your RIFM membership application, dues schedule, and Membership section of the RIFM Bylaws, you will find a selection of informational material about RIFM and its activities.

RIFM staff is always available to provide any additional information you may need. Please feel free to call me if you have any questions.

We look forward to welcoming you as a new member of RIFM. Print and fill out your RIFM membership application and, because we need an original signature, return it by fax or regular mail, today.

Best regards,

Anne Marie Api, PhD, Fellow ATS, President

RIFM, Inc.

# **BENEFITS OF MEMBERSHIP**

**RIFM is the cost-effective solution for fragrance materials safety research and testing. Shared research expenses eliminate testing duplication and provide a uniform interpretation of research results.**

**RIFM delivers well-documented conclusions from a comprehensive analysis, enhancing product management for its members and resulting in safer, more life-enriching products for the consumer.**

RIFM Member Benefits include:

- Exclusive access to the Members Only content on the RIFM website at [RIFM.org](http://RIFM.org), including Expert Panel-reviewed Fragrance Ingredient Safety Assessments and downloadable RIFM publications and reports
- Assistance from RIFM staff scientists with your safety, scientific, and technical fragrance ingredient issues
- Discounted subscription and 24/7 web access to RIFM's comprehensive database of fragrance and flavor materials
- Discounted pricing for RIFM's annual meeting, webinars, and events
- Support of your company's efforts to maintain compliance with REACH requirements
- Discounted or free Letters of Access (depending on the length of membership) to RIFM Studies
- Early awareness of scientific and regulatory issues affecting the fragrance industry
- Active and Consumer Product Active Members are eligible for nomination to the RIFM Board and
- Supporting Members are eligible for a seat on the IFRA Joint Advisory Group (JAG)
- All qualified RIFM Members may participate in RIFM scientific Core Teams
- Access to RIFM's non-animal methodologies, models, and data for fragrance ingredient safety assessment
- An expanded technical network that includes fragrance manufacturers, client companies, IFRA and RIFM staff scientists, and other experts in the scientific community
- Participation in shaping the fragrance industry's ingredient research and safety program at RIFM
- First look at developing IFRA Standards during the consultation phase
- Meaningful collaboration with colleagues

For a complete listing of RIFM Member Companies, visit [rifm.org/uploads/rifm-members-list](http://rifm.org/uploads/rifm-members-list).

# FRAGRANCE INGREDIENT SAFETY ASSESSMENTS

RIFM's Fragrance Ingredient Safety Assessment program draws information from its database of over 80,000 references that include approximately 200,000 human health and environmental studies. RIFM's Safety Assessments are the most comprehensive safety analyses of fragrance ingredients in world.

RIFM members have access to all RIFM Safety Assessments via the **RIFM Database** as soon as they are approved by the Expert Panel. Shorter, robust summaries of the assessments are then peer-reviewed and published by Elsevier's **Food and Chemical Toxicology** journal. All of RIFM's peer-reviewed assessments and other research is made available free to the general public through a partnership with Elsevier at [fragrancematerialsafetyresource.elsevier.com](http://fragrancematerialsafetyresource.elsevier.com).

## Safety Assessment Highlights

RIFM's scientists evaluate each fragrance ingredient for:

- Exposure
- Dermal sensitization
- Genotoxicity
- Phototoxicity/Photoallergy
- Reproduction
- Repeat Dose
- Respiratory sensitization and effects
- Environmental impact and effects

These evaluations are informed by the most recent advances in:

- Computational toxicology
- *In vitro* methodologies
- New methods to determine aggregate exposure
- Assessing fragrance ingredient environmental impact
- Use of Threshold for Toxicological Concern (TTC)

RIFM's Integrated Testing Strategy:

- Uses multiple screening assays and builds on a solid history of toxicological testing
- Improves fragrance material assessments
- Employs alternatives to animal testing

## **LONG-RANGE RESEARCH**

RIFM's Long-Range Research Plan for Human Health and Environmental Science supports improvements to the Fragrance Ingredient Safety Assessment Process and covers all endpoints. RIFM's research:

- Validates or improves safety assessment methodologies (non-animal)
- Increases the output of safety assessments
- Improves/advances processes set out in the criteria document for RIFM's Safety Evaluation Process for Fragrance Ingredients

All RIFM Members may request a copy of the RIFM Research Plan and Roadmap.

## **ASSESSMENT TOOLS**

RIFM has created several safety assessment tools (non-animal models and methodologies) that

are available to RIFM Members and Database Subscribers. They include:

- The Creme RIFM Aggregate Exposure Model
- The Skin Absorption Model (SAM)
- The Toxicology Data Search Engine (TDSE)
- The 2-Box Air Dispersion Model
- The Multiple Path Particle Dosimetry Inhalation Exposure Model (MPPD)

More information on these tools can be found on the RIFM web site at [RIFM.org](http://RIFM.org).

## **RIFM Member Company Committee Participation**

RIFM Active Member Companies may nominate representatives to the RIFM Board of Directors. Supporting Members may elevate their membership to RIFM Consumer Active Members if they wish to participate at the Board level.

RIFM Supporting Member companies may nominate representatives to the IFRA Joint Advisory Group (JAG).

All RIFM Members may nominate a representative to one of the Core Teams if the representative is an established expert in the field examined by the Core Team. The fields of Core Team expertise are listed below.

RIFM Active Member Companies may nominate representatives to the RIFM Board of Directors. Supporting Members may elevate their membership to RIFM Consumer Active Members if they wish to participate at the Board level.

RIFM Supporting Member companies may nominate representatives to the IFRA Joint Advisory Group (JAG).

All RIFM Members may nominate a representative to one of the Core Teams if the representative is an established expert in the field examined by the Core Team. The fields of Core Team expertise are listed below.

Core Team – Computational Chemistry

Core Team – Genotoxicity

Core Team – Repeat Dose

Core Team – Reproduction

Core Team – Skin Sensitization

Core Team – Phototoxicity/Photoallergy

Core Team – Respiratory

Core Team – Environmental

Core Team – NCS

Core Team – Aggregate Exposure

# THE RIFM DATABASE

The RIFM Database is the most comprehensive, worldwide source of toxicology data, literature, and general information on fragrance and flavors, containing more than 6000 raw materials. The Database is updated and maintained daily. RIFM reviews many scientific journals monthly and regularly collects member company data to keep the RIFM Database as complete as possible.

The RIFM Database contains more than 145,000 Human Health, Respiratory, Environmental, and Toxicological Studies, published and unpublished, accessible by chemical, author, keyword, or reference search:

- RIFM Sponsored Studies
- Government Reports
- Company Sponsored studies
- Published Papers

There are:

- More than 6,000 materials indexed by over 17,000 synonyms and accessed by EINECS, CAS, FEMA, RIFM I.D. numbers, botanical sources, or search references using partial citation information
- Over 18,000 physical properties, molecular weights, chemical structures, and natural occurrence information
- Volumes and use levels in specific food categories for FEMA substances

Regulatory Information

- FEMA and FDA GRAS, TSCA, DSL, EINECS registrations
- The IFRA/IOFI GHS Labeling Manual
- Korean ECL inventory numbers
- Japanese METI/ENCS numbers
- IUPAC names
- Hyperlinks to C/M/R categories
- JECFA summaries
- SCC opinions
- IFRA Standards

RIFM studies include:

- Expert Panel for Fragrance Safety—reviewed Fragrance Ingredient Safety Assessments on individual materials
- Published monographs, Group Summaries, and Fragrance Material Reviews (FMRs)

Email notifications customized to the subscriber's interests and desired frequency of reporting—immediately, weekly, monthly, quarterly.



## **Types of RIFM Membership**

**Classes of Membership;** Qualifications. Membership in the Corporation shall consist of three classes: Active Members, Associate Members and Supporting Members.

(a) **Active Members:** Active Members shall be either Fragrance Active Members or Consumer Product Active members.

**Fragrance Active Members** shall be limited to those persons, firms, corporations, and divisions of corporations primarily engaged in the manufacture and/or sale and distribution of fragrances or fragrance ingredients at other than the retail level.

**Consumer Product Active Members** shall be limited to those persons, firms, corporations and divisions of corporations primarily engaged in the purchase of fragrances and fragrance ingredients for further manufacture including incorporation into consumer products at the retail level.

(b) **Associate Members:** Associate Members shall be limited to persons, firms and corporations primarily engaged as brokers in the fragrance industry.

(c) **Supporting Members:** Supporting Members shall be persons, firms, corporations and divisions of corporations who would qualify as Consumer Product Active Members, except that representatives of such Supporting Members shall not be eligible to serve on the Corporation's Board of Directors



# Research Institute for Fragrance Materials, Inc.

1200 MacArthur Blvd, Suite 306 • Mahwah, NJ 07430-2322

Phone: +1.862.401.2801 • Fax: 201.689.8090

[www.rifm.org](http://www.rifm.org)

## MEMBERSHIP APPLICATION

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City & State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

Name of Representative to RIFM: \_\_\_\_\_ Title: \_\_\_\_\_

TYPE OF MEMBERSHIP: Active \_\_\_\_\_ Consumer Active \_\_\_\_\_ Associate \_\_\_\_\_ Supporting \_\_\_\_\_

Brief Description of Nature of Business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of years in business \_\_\_\_\_

My application will be sponsored by the following two Active members of RIFM:

1. \_\_\_\_\_  
Company Name Signature of Representative Company Sponsor

\_\_\_\_\_  
*(Please print Name and Title)*

2. \_\_\_\_\_  
Company Name Signature of Representative Company Sponsor

\_\_\_\_\_  
*(Please print Name and Title)*

I hereby make application to the Board of Directors for membership in the Research Institute for Fragrance Materials, Inc.; I agree to abide by the provisions of the By-Laws of the Corporation upon acceptance for membership.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
*Please Print Name*

\_\_\_\_\_  
Date

Return this application to: Anne Marie Api, PhD, Fellow ATS, President, Research Institute for Fragrance Materials, Inc., 1200 MacArthur Blvd, Suite 306, Mahwah, NJ 07430-2322 USA

## 2024 DUES SCHEDULE

**FRAGRANCE INGREDIENT ACTIVE MEMBERS:**

**Manufacturers/Sellers:** Sales of fragrance compounds, aroma chemicals and essential oils. Brokerage sales included at 75%.

Category	<u>ANNUAL SALES WORLDWIDE</u>	<u>2024 DUES</u>
A1	0 - < 2M	\$5,000
A2	2M - < 3M	\$6,475
A3	3M - < 5M	\$10,360
A4	5M - < 10M	\$19,425
A5	10M - < 20M	\$38,850
A6	20M - < 30M	\$64,750
A7	30M - < 40M	\$90,650
A8	40M - < 50M	\$112,970
A9	50M - < 70M	\$151,215
A10	70M - < 100M	\$175,950
A11	100M - < 150M	\$200,000 + .05% of sales > \$100M
A12	150M - < 200M	\$225,000 + .05% of sales > \$150M
A13	200M - < 300M	\$325,000 + .05% of sales > \$200M
A14	300M - < 450M	\$475,000 + .05% of sales > \$300M
A15	450M - < 600M	\$625,000 + .05% of sales > \$450M
A16	600M - < 750M	\$775,000 + .05% of sales > \$600M
A17	750M - < 1B	\$925,000 + .012% of sales > \$750M
A18	1B - < 1.5B	\$1,125,000 + .012% of sales > \$1B
A19	1.5 Billion and Above	\$1,425,000 + .012% of sales > \$1.5B

**CONSUMER PRODUCT ACTIVE MEMBER:**

**Purchasers/Sellers:** The value of finished compounds used internally within the member company (includes purchased compounds, aroma chemicals, and chemicals made and used internally) and sales of aroma chemicals and compounds.

Category	<u>ANNUAL PURCHASES WORLDWIDE</u>	<u>2024 DUES</u>
A20	0 - < 50M	\$100,000
A21	50M - < 150M	\$200,000
A22	150M - < 250M	\$300,000
A23	250M and Above	\$400,000

**SUPPORTING MEMBERS:**

**Purchases of fragrance compounds, aroma chemicals and essential oils.**

Category	<u>ANNUAL SALES WORLDWIDE</u>	<u>2024 DUES</u>
B1	0 - < 3M	\$13,870
B2	3 - < 10M	\$35,655
B3	10M or Above	\$48,905

## INSTRUCTIONS FOR SUBMISSION OF RIFM MEMBERSHIP APPLICATION

1. Corporate membership in RIFM is offered in accordance with the Membership section of RIFM's Bylaws as described below.
2. All applications **must be sponsored and signed** by executive management from two (2) current Active RIFM member companies prior to their submission to RIFM.
3. Please submit your completed application to the person at the address shown on the bottom of the application. After your application is reviewed by the RIFM Board of Directors, you will receive a letter advising you of the status of your application, followed by a letter requesting payment of your annual dues. Once your dues payment has been received, you will be entitled to all benefits of RIFM membership, including access to the extensive RIFM Database.

### ARTICLE II

#### Membership

**Section 1. Members.** The members of the Corporation shall consist of each of the subscribers to the Certificate of Incorporation of the Corporation and each person, firm, corporation or division of a corporation admitted to membership as provided in these By-laws, until such membership shall be terminated for any reason.

**Section 2. Classes of Membership; Qualifications.** Membership in the Corporation shall be of four classes: Active, Associate, Supporting, and the International Fragrance Association IFRA.

**(a) Active Membership**

1. **Fragrance Ingredient Active Members** shall be limited to those persons, firms, corporations and divisions of the corporations primarily engaged in the manufacture and/or sale and distribution of fragrances or fragrance ingredients at other than the retail level.
2. **Consumer Product Active Members** shall be limited to those persons, firms, corporations and divisions of the corporations primarily engaged in the purchase of fragrances and fragrance ingredients for further manufacture including incorporation into consumer products at the retail level.

**(b) Associate Membership** shall include persons, firms and corporations engaged as brokers in the fragrance industry.

**(c) Supporting Membership** shall include persons, firms, corporations and divisions of corporations engaged in the manufacture for sale or distribution at the retail level of consumer products using or consisting of fragrance or fragrance ingredients.

**(d) IFRA Membership** shall include the Regular Members of the International Fragrance Association ("IFRA").

**(e)** A division of a corporation engaged as a separate unit in a business described in this Section 2 may be admitted as a member in accordance with the requirements of this Section 2 at the discretion and upon the vote of the Board of Directors as provided in Section 3 of this Article II.

**Section 3. Admission to Membership.** Persons, firms, corporations and division of corporations meeting the qualifications for membership in any class and having been engaged in the required business for at least one year shall (except for the subscribers to the Certificate of Incorporation who shall be Active Members) be admitted to membership only upon the affirmative vote of at least two-thirds (2/3) of the entire Board of Directors, whose determination shall be based upon (a) their qualifications, (b) whether or not such admission to membership will be desirable and of assistance in promoting and carrying out the purposes of the Corporation and (c) such other factors as the Board of Directors shall deem relevant and appropriate, and such determination shall be conclusive.

**Section 4. Compliance with IFRA Code of Practice and Standards.** Members are expected to comply with all applicable provisions of the International Fragrance Association (IFRA) Code of Practice and Standards. The IFRA Code provides recommendations for good operating practice and guidelines on fragrance ingredient safety assessment, and includes fragrance safety standards which limit or prohibit the usage of certain fragrance materials.

**Section 5. Resignation of Members.** Any member may resign from the Corporation by giving notice thereof to the Corporation, which notice shall be presented by the Chair to the Board of Directors at its first meeting following the receipt of such notice. A resignation of member shall take effect upon receipt by Corporation of such written notice, unless such member shall, at the time, be indebted to the Corporation.

**Section 6. Suspension and Expulsion.** Any Member may be suspended for a period of time or expelled from membership, with or without cause, by the affirmative vote of a majority of the Active Members at any meeting thereof, the notice for which shall specify as one of its purposes consideration of such suspension or expulsion.

In addition, the membership of any Member may be terminated by the Board of Directors, if such member shall be in arrears in paying its annual dues or any increase therein for a period of time exceeding 60 days following the termination thereof.

## ACTIVE AND CONSUMER ACTIVE

The **RIFM Database** is the most comprehensive resource for information on more than 7,000 flavors and fragrances. It contains over 79,000 scientific references that pertain to these ingredients, as well as inventory, regulatory and chemical structure information.

There are more than 16,000 unpublished member company and RIFM sponsored toxicological studies summarized in the Database. RIFM reviews upwards of 50 journals a month, conducts literature searches, and regularly collects our member company data in an effort to keep the RIFM Database as comprehensive as possible.

Number of Accounts (company-wide)	Price
1 Account	\$ 1,155
2-5 Accounts	\$ 3,465
6-10 Accounts	\$ 5,775
11-49 Accounts	\$ 6,930
50-100 Accounts	\$ 8,085

**For security purposes, all database subscribers are required to acknowledge an online subscription agreement. Shared Usernames are not permitted, and use can be monitored.** These actions are intended to prevent shared usernames or accounts that are not cancelled and may be used by previous employees and possibly jeopardize security and confidentiality. Your assistance in updating database user contact information is greatly appreciated.

**\*INCREASED SECURITY MEASURES ULTIMATELY PROTECT RIFM/FEMA MEMBERS AND THEIR DATA\***

If you have any questions, please do not hesitate to contact **Christen Sachse-Vasquez** at RIFM, (862) 401-2972 ext. 107 or via e-mail at [csachse-vasquez@rifm.org](mailto:csachse-vasquez@rifm.org)

## SUPPORTING MEMBER

The **RIFM Database** is the most comprehensive resource for information on more than 7,000 flavors and fragrances. It contains over 79,000 scientific references that pertain to these ingredients, as well as inventory, regulatory and chemical structure information.

There are more than 16,000 unpublished member company and RIFM sponsored toxicological studies summarized in the Database. RIFM reviews upwards of 50 journals a month, conducts literature searches, and regularly collects our member company data in an effort to keep the RIFM Database as comprehensive as possible.

Number of Accounts (company-wide)	Price
1 Account	\$ 3,900
2-5 Accounts	\$ 11,700
6-10 Accounts	\$ 19,500
11-49 Accounts	\$ 23,400
50-100 Accounts	\$ 27,300

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Supporting Member  
Effective 2020



**RIFM™**

**Research Institute for Fragrance Materials, Inc.**

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Mahwah, NJ 07430-2322 USA

+1.862.401.2801 Fax: +1.201.689.8090

**RIFM DATABASE APPLICATION**

First Name:

Last Name:

Job Title:

Company:

Address:

City:

State:

Zip Code:

Country:

Phone:

Fax:

Email Address:

Affiliation:    RIFM    IOFI (FEMA)    RIFM Consultant

**I hereby state that all the above information is accurate, and I will be held liable for any falsely reported information. I also understand and agree that only employees of a Subscriber are authorized to use the Database and that access to the Database under my name and/or account shall be used only by me and may not be transferred or loaned to any third party, including other employees, consultants or independent contractors of a Subscriber, absent prior written approval from RIFM.**

(please check box)

Signature:

Date:

- ❖ Each new user should fill out this application, save changes, and e-mail to the address below
- ❖ Subscribers will be notified when the new account is active and will be able to set up a password and log on after accepting an online subscription agreement

**Please email the completed application to Meghan Barreto [mbarreto@rifm.org](mailto:mbarreto@rifm.org)**



## Research Institute for Fragrance Materials, Inc.

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