



RIFMTM
RESEARCH INSTITUTE FOR
FRAGRANCE MATERIALS

New Membership Packet 2020

Our Vision

State-of-the-art science enables the world to enjoy fragrance

Our Values

Scientific Excellence and Objectivity / Collaboration / Transparency

Our Purpose

Build universal acceptance and trust in the safe use of fragrance materials through applied science and research

About the Research Institute for Fragrance Materials

The Research Institute for Fragrance Materials, established in 1966, generates, analyzes, evaluates, and distributes data to provide a scientific basis for the safe use of fragrances. We have compiled the most comprehensive, worldwide source of toxicology data, literature, and general information on fragrance and flavor raw materials—a database of over 70,000 references and more than 135,000 human health and environmental studies.

Our science staff of 30 full-time professionals conducts safety assessments on fragrance ingredients and undertakes research to support the development of improved assessment methodologies. We have been studying and evaluating fragrance ingredients since our foundation, publishing peer-reviewed safety monographs and group summaries on fragrance ingredients.

All of RIFM's work must be approved by the Expert Panel for Fragrance Safety, an independent group of leading academic scientists from around the world who are recognized in their fields—chemistry, dermatology, and toxicology. The Expert Panel has its own mission, policies, and guidelines available at FragranceSafetyPanel.org. After the Expert Panel approves our work, a second validation is provided through publication in notable peer-reviewed journals.

All of our published work is made available to the public at no cost through the Fragrance Safety FragranceMaterialSafetyResource.elsevier.com.

Dear Prospective RIFM Member:

We know how important it is to stay current on fragrance material safety data in a competitive market. Your interest in RIFM demonstrates your company's awareness of its responsibility to the consumer and the environment. Thank you for the opportunity to share our prospective member information. Membership in RIFM will assist you in the decision process for this crucial area of product management.

RIFM believes that fragrance manufacturers and product retailers should have one goal in common—Protect the Consumer. Your company will support the research and testing needed to assure the authorities and the public that we can accomplish this goal. The greatest benefit of RIFM membership is having access to all the data available to help your company market safe products.

We work aggressively to keep the RIFM Database current. RIFM staff constantly search the open literature and update material data as it becomes available. The RIFM Database is available to subscribers 24/7 and easily accessible from the RIFM website at RIFM.org. The most comprehensive fragrance and flavor material database available worldwide, it covers more than 6000 substances (fragrances, flavors, and functionals). Expert Panel-reviewed RIFM Safety Assessments on individual fragrance materials are available to RIFM Database subscribers and all RIFM Members in the Member section of the RIFM website at RIFM.org.

RIFM holds a variety of webinars throughout the year, updating members on the latest scientific methodologies and data used to address industry issues.

Membership in RIFM will expand your network of technical contacts to include fragrance industry leaders, RIFM, the International Fragrance Association (IFRA), and other trade associations, fragrance industry scientists, and experts in the global scientific and academic communities. Knowledge gained through this technical support will supplement your own safety evaluation procedures, translating into better product management and achievement of group and company goals.

In addition to your RIFM membership application, dues schedule, and Membership section of the RIFM Bylaws, you will find a selection of informational material about RIFM and its activities.

RIFM staff is always available to provide any additional information you may need. Please feel free to call me if you have any questions.

We look forward to welcoming you as a new member of RIFM. Print and fill out your RIFM membership application and, because we need an original signature, return it by fax or regular mail, today.

Best regards,

James C. Romine, PhD, President

RIFM, Inc.

BENEFITS OF MEMBERSHIP

RIFM is the cost-effective solution for fragrance materials safety research and testing. Shared research expenses eliminate testing duplication and provide a uniform interpretation of research results.

RIFM delivers well-documented conclusions from a comprehensive analysis, enhancing product management for its members and resulting in safer, more life-enriching products for the consumer.

RIFM Member Benefits include:

- Exclusive access to the Members Only content on the RIFM website at RIFM.org, including Expert Panel-reviewed Fragrance Ingredient Safety Assessments and downloadable RIFM publications and reports
- Assistance from RIFM staff scientists with your safety, scientific, and technical fragrance ingredient issues
- Discounted subscription and 24/7 web access to RIFM's comprehensive database of fragrance and flavor materials
- Discounted pricing for RIFM's annual meeting, webinars, and events
- Support of your company's efforts to maintain compliance with REACH requirements
- Discounted or free Letters of Access (depending on the length of membership) to RIFM Studies
- Early awareness of scientific and regulatory issues affecting the fragrance industry
- Active and Consumer Product Active Members are eligible for nomination to the RIFM Board and
- Supporting Members are eligible for a seat on the IFRA Joint Advisory Group (JAG)
- All qualified RIFM Members may participate in RIFM scientific Core Teams
- Access to RIFM's non-animal methodologies, models, and data for fragrance ingredient safety assessment
- An expanded technical network that includes fragrance manufacturers, client companies, IFRA and RIFM staff scientists, and other experts in the scientific community
- Participation in shaping the fragrance industry's ingredient research and safety program at RIFM
- First look at developing IFRA Standards during the consultation phase
- Meaningful collaboration with colleagues

For a complete listing of RIFM Member Companies, visit rifm.org/member_list.php.

FRAGRANCE INGREDIENT SAFETY ASSESSMENTS

RIFM's Fragrance Ingredient Safety Assessment program draws information from its database of over 70,000 references and more than 135,000 human health and environmental studies. RIFM's Safety Assessments are the most comprehensive safety analyses of fragrance ingredients in world.

RIFM members have access to all RIFM Safety Assessments via the **RFM Database** as soon as they are approved by the Expert Panel. Shorter, robust summaries of the assessments are then peer-reviewed and published by Elsevier's **Food and Chemical Toxicology** journal. All of RIFM's peer-reviewed assessments and other research is made available free to the general public through a partnership with Elsevier at fragrancematerialsafetyresource.elsevier.com.

Safety Assessment Highlights

RIFM's scientists evaluate each fragrance ingredient for:

- Exposure
- Dermal sensitization
- Genotoxicity
- Phototoxicity/Photoallergy
- Reproduction
- Repeat Dose
- Respiratory sensitization and effects
- Environmental impact and effects

These evaluations are informed by the most recent advances in:

- Computational toxicology
- *In vitro* methodologies
- New methods to determine aggregate exposure
- Assessing fragrance ingredient environmental impact
- Use of Threshold for Toxicological Concern (TTC)

RIFM's Integrated Testing Strategy:

- Uses multiple screening assays and builds on a solid history of toxicological testing
- Improves fragrance material assessments
- Employs alternatives to animal testing

• **LONG-RANGE RESEARCH**

RIFM's Long-Range Research Plan for Human Health and Environmental Science supports improvements to the Fragrance Ingredient Safety Assessment Process and covers all endpoints. RIFM's research:

- Validates or improves safety assessment methodologies (non-animal)
- Increases the output of safety assessments
- Improves/advances processes set out in the criteria document for RIFM's Safety Evaluation Process for Fragrance Ingredients

All RIFM Members may request a copy of the RIFM Research Plan and Roadmap.

ASSESSMENT TOOLS

RIFM has created several safety assessment tools (non-animal models and methodologies) that

are available to RIFM Members and Database Subscribers. They include:

- The Creme RIFM Aggregate Exposure Model
- The Skin Absorption Model (SAM)
- The Toxicology Data Search Engine (TDSE)
- The 2-Box Air Dispersion Model
- The Multiple Path Particle Dosimetry Inhalation Exposure Model (MPPD)

More information on these tools can be found on the RIFM web site at RIFM.org.

THE RIFM DATABASE

The RIFM Database is the most comprehensive, worldwide source of toxicology data, literature, and general information on fragrance and flavors, containing more than 6000 raw materials. The Database is updated and maintained daily. RIFM reviews many scientific journals monthly and regularly collects member company data to keep the RIFM Database as complete as possible.

The RIFM Database contains more than 145,000 Human Health, Respiratory, Environmental, and Toxicological Studies, published and unpublished, accessible by chemical, author, keyword, or reference search:

- RIFM Sponsored Studies
- Government Reports
- Company Sponsored studies
- Published Papers

There are:

- More than 6000 materials indexed by over 17,000 synonyms and accessed by EINECS, CAS, FEMA, RIFM I.D. numbers, botanical sources, or search references using partial citation information
- Over 18,000 physical properties, molecular weights, chemical structures, and natural occurrence information
- Volumes and use levels in specific food categories for FEMA substances

Regulatory Information

- FEMA and FDA GRAS, TSCA, DSL, EINECS registrations
- The IFRA/IOFI GHS Labeling Manual
- Korean ECL inventory numbers
- Japanese METI/ENCS numbers
- IUPAC names
- Hyperlinks to C/M/R categories
- JECFA summaries
- SCC opinions
- IFRA Standards

RIFM studies include:

- Expert Panel for Fragrance Safety—reviewed Fragrance Ingredient Safety Assessments on individual materials
- Published monographs, Group Summaries, and Fragrance Material Reviews (FMRs)

Email notifications customized to the subscriber's interests and desired frequency of reporting—immediately, weekly, monthly, quarterly.

2020 DUES SCHEDULE

FRAGRANCE INGREDIENT ACTIVE MEMBERS:

Manufacturers/Sellers: Sales of fragrance compounds, aroma chemicals and essential oils. Brokerage sales included at 75%.

Category	ANNUAL SALES WORLDWIDE	2020 DUES
A1	0 - < 1M	\$4,140
A2	1M - < 2M	\$7,610
A3	2M - < 3M	\$12,500
A4	3M - < 5M	\$16,300
A5	5M - < 10M	\$28,690
A6	10M - < 20M	\$46,620
A7	20M - < 30M	\$68,750
A8	30M - < 40M	\$92,065
A9	40M - < 50M	\$112,970
A10	50M - < 70M	\$151,215
A11	70M - < 100M	\$175,950
A12	100M - < 150M	\$200,000 + .05% of sales > \$100M x 0.985
A13	150M - < 200M	\$225,000 + .05% of sales > \$150M x 0.985
A14	200M - < 300M	\$325,000 + .05% of sales > \$200M x 0.985
A15	300M - < 450M	\$475,000 + .05% of sales > \$300M x 0.985
A16	450M - < 600M	\$625,000 + .05% of sales > \$450M x 0.985
A17	600M - < 750M	\$775,000 + .05% of sales > \$600M x 0.985
A18	750M - < 1B	\$925,000 + .012% of sales > \$750M x 0.985
A19	1B - < 1.5B	\$1,125,000 + .012% of sales > \$1.0B x 0.985
A20	1.5 Billion and Above	\$1,425,000 + .012% of sales > \$1.5B x 0.985

CONSUMER PRODUCT ACTIVE MEMBER:

Purchasers/Sellers: The value of finished compounds used internally within the member company (includes purchased compounds, aroma chemicals, and chemicals made and used internally) and sales of aroma chemicals and compounds.

	ANNUAL PURCHASES WORLDWIDE	2020 DUES
A21	0 - < 50M	\$100,000
A22	50M - < 150M	\$200,000
A23	150M - < 250M	\$300,000
A24	250M and Above	\$400,000

SUPPORTING MEMBERS:

Purchases of fragrance compounds, aroma chemicals, and essential oils.

	ANNUAL SALES WORLDWIDE	2020 DUES
B1	0 - < 3M	\$13,870
B2	3 - < 10M	\$35,655
B3	10M or Above	\$48,905

ASSOCIATE MEMBERS: Brokers and/or dealers.

	ANNUAL SALES WORLDWIDE	2020 DUES
C1	ALL	\$2,510



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50 Tice Boulevard #325 • Woodcliff Lake, NJ 07677

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www.rifm.org

MEMBERSHIP APPLICATION

Company Name _____

Address _____

City & State: _____ Zip Code: _____ Country: _____

Telephone: _____ Fax: _____ email: _____

Name of Representative to RIFM: _____ Title: _____

TYPE OF MEMBERSHIP: Active _____ Consumer Active _____ Associate _____ Supporting _____

Brief Description of Nature of Business:

Number of years in business _____

My application will be sponsored by the following two Active members of RIFM:

1. _____
Company Name Signature of Representative Company Sponsor

(Please print Name and Title)

2. _____
Company Name Signature of Representative Company Sponsor

(Please print Name and Title)

I hereby make application to the Board of Directors for membership in the Research Institute for Fragrance Materials, Inc.; I agree to abide by the provisions of the By-Laws of the Corporation upon acceptance for membership.

Date

Signature of Authorized Individual

Please Print Name

Date

Return this application to: James C. Romine, PhD, President, Research Institute for Fragrance Materials, Inc., 50 Tice Boulevard, Suite 325, Woodcliff Lake, NJ 07677 USA

INSTRUCTIONS FOR SUBMISSION OF RIFM MEMBERSHIP APPLICATION

1. Corporate membership in RIFM is offered in accordance with the Membership section of RIFM's Bylaws as described below.
2. All applications **must be sponsored and signed** by executive management from two (2) current Active RIFM member companies prior to their submission to RIFM.
3. Please submit your completed application to the person at the address shown on the bottom of the application. After your application is reviewed by the RIFM Board of Directors, you will receive a letter advising you of the status of your application, followed by a letter requesting payment of your annual dues. Once your dues payment has been received, you will be entitled to all benefits of RIFM membership, including access to the extensive RIFM Database.

ARTICLE II

Membership

Section 1. Members. The members of the Corporation shall consist of each of the subscribers to the Certificate of Incorporation of the Corporation and each person, firm, corporation or division of a corporation admitted to membership as provided in these By-laws, until such membership shall be terminated for any reason.

Section 2. Classes of Membership; Qualifications. Membership in the Corporation shall be of four classes: Active, Associate, Supporting, and the International Fragrance Association IFRA.

(a) Active Membership

1. **Fragrance Ingredient Active Members** shall be limited to those persons, firms, corporations and divisions of the corporations primarily engaged in the manufacture and/or sale and distribution of fragrances or fragrance ingredients at other than the retail level.
2. **Consumer Product Active Members** shall be limited to those persons, firms, corporations and divisions of the corporations primarily engaged in the purchase of fragrances and fragrance ingredients for further manufacture including incorporation into consumer products at the retail level.

(b) Associate Membership shall include persons, firms and corporations engaged as brokers in the fragrance industry.

(c) Supporting Membership shall include persons, firms, corporations and divisions of corporations engaged in the manufacture for sale or distribution at the retail level of consumer products using or consisting of fragrance or fragrance ingredients.

(d) IFRA Membership shall include the Regular Members of the International Fragrance Association ("IFRA").

(e) A division of a corporation engaged as a separate unit in a business described in this Section 2 may be admitted as a member in accordance with the requirements of this Section 2 at the discretion and upon the vote of the Board of Directors as provided in Section 3 of this Article II.

Section 3. Admission to Membership. Persons, firms, corporations and division of corporations meeting the qualifications for membership in any class and having been engaged in the required business for at least one year shall (except for the subscribers to the Certificate of Incorporation who shall be Active Members) be admitted to membership only upon the affirmative vote of at least two-thirds (2/3) of the entire Board of Directors, whose determination shall be based upon (a) their qualifications, (b) whether or not such admission to membership will be desirable and of assistance in promoting and carrying out the purposes of the Corporation and (c) such other factors as the Board of Directors shall deem relevant and appropriate, and such determination shall be conclusive.

Section 4. Compliance with IFRA Code of Practice and Standards. Members are expected to comply with all applicable provisions of the International Fragrance Association (IFRA) Code of Practice and Standards. The IFRA Code provides recommendations for good operating practice and guidelines on fragrance ingredient safety assessment, and includes fragrance safety standards which limit or prohibit the usage of certain fragrance materials.

Section 5. Resignation of Members. Any member may resign from the Corporation by giving notice thereof to the Corporation, which notice shall be presented by the Chair to the Board of Directors at its first meeting following the receipt of such notice. A resignation of member shall take effect upon receipt by Corporation of such written notice, unless such member shall, at the time, be indebted to the Corporation.

Section 6. Suspension and Expulsion. Any Member may be suspended for a period of time or expelled from membership, with or without cause, by the affirmative vote of a majority of the Active Members at any meeting thereof, the notice for which shall specify as one of its purposes consideration of such suspension or expulsion.

In addition, the membership of any Member may be terminated by the Board of Directors, if such member shall be in arrears in paying its annual dues or any increase therein for a period of time exceeding 60 days following the termination thereof.



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ACTIVE and CONSUMER PRODUCT ACTIVE DATABASE SUBSCRIPTION FEES

The **RIFM Database** is the most comprehensive resource for information on more than 6,000 flavors and fragrances. It contains over 70,000 scientific references that pertain to these ingredients, as well as inventory, regulatory, and chemical structure information.

There are more than 18,000 unpublished member company studies and 4,300 RIFM studies summarized in the Database. RIFM reviews all available journals monthly, conducts literature searches, and regularly collects member company data to keep the RIFM Database as complete as possible.

Number of Accounts (company-wide)	Price
1 Account	\$ 1,050
2-5 Accounts	\$ 3,150
6-10 Accounts	\$ 5,250
11-49 Accounts	\$ 6,300
50-100 Accounts	\$ 7,350

For security purposes, all Database subscribers are required to acknowledge an online subscription agreement. Shared usernames are not permitted, and use may be monitored. These actions are intended to prevent shared usernames or accounts that are not canceled and may be used by previous employees and possibly jeopardize security and confidentiality. Your assistance in updating Database user contact information is much appreciated.

INCREASED SECURITY MEASURES ULTIMATELY PROTECT RIFM MEMBERS AND THEIR DATA

For more information or questions, please contact **Christen Sachse-Vasquez**, (201) 689-8089, ext. 107 or email csachse-vasquez@rifm.org.



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SUPPORTING MEMBER SUBSCRIPTION FEES

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Number of Accounts (company-wide)	Price
1 Account	\$ 3,000
2-5 Accounts	\$ 9,000
6-10 Accounts	\$ 15,000
11-49 Accounts	\$ 18,000
50-100 Accounts	\$ 21,000

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RIFM[™]

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RIFM DATABASE APPLICATION

First Name:

Last Name:

Job Title:

Company:

Address:

City:

State:

Zip Code:

Country:

Phone:

Fax:

Email Address:

Affiliation: RIFM IOFI (FEMA) RIFM Consultant

I hereby state that all the above information is accurate, and I will be held liable for any falsely reported information. I also understand and agree that only employees of a Subscriber are authorized to use the Database and that access to the Database under my name and/or account shall be used only by me and may not be transferred or loaned to any third party, including other employees, consultants or independent contractors of a Subscriber, absent prior written approval from RIFM.

(please check box)

Signature:

Date:

- ❖ Each new user should fill out this application, save changes, and e-mail to the address below
- ❖ Subscribers will be notified when the new account is active and will be able to set up a password and log on after accepting an online subscription agreement

Please email the completed application to Nancy Nowinski nnowinski@rifm.org



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